



REGULAR MEETING OF COUNCIL
Held on Monday November 14, 2022
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, B. Wright, W. Oliver,
G. Cleland, and S. Nodge

Staff: L. Wilgosh, Chief Administrative Officer; K. Green, Executive Assistant L. Rideout, Director of Community Services; T. Walker, Energy Lead; A. Hlady, FCSS; L. Goss, Legislative Services Manager; M. Everts, Events, Marketing & Economic Development; and A. Levair, Operations Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

2.1 Land Use Bylaw Amendment No. 1547-AO

Present: Mayor Anderberg
Councillor Barber
Councillor Cleland
Councillor Nodge
Councillor Oliver
Councillor Green
Councillor Wright

Staff: L. Wilgosh, Chief Administrative Officer
K. Green, Executive Assistant
L. Rideout, Director of Community Services
T. Walker, Energy Lead
A. Hlady, FCSS
M. Everts, Events, Marketing & Economic Development

1. CALL TO ORDER

The Mayor called the Public Hearing for Bylaw No. 1547-AO to order at 6:00 pm

2. ADOPTION OF AGENDA

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WRIGHT:

That Council for the Town of Pincher Creek approves the November 14, 2022 Public Hearing for Bylaw No. 1547-AO agenda as presented.

CARRIED PH22-3

3. PURPOSE OF PUBLIC HEARING

The purpose of the public hearing is to present Bylaw No. 1547-AO, to regulate the use, standards, siting, and operational criteria of Short-term rental accommodation within the various residential land use districts of the municipality, as described in Schedule A

4. CONFIRMATION OF NOTICE

The Chief Administrative Officer advised that the Notice of Public Hearing was advertised in the November 2 and 9, 2022 editions of the local weekly newspapers the Pincher Creek Echo and Shootin' the Breeze.

5. REPORT FROM OLDMAN RIVER REGIONAL SERVICES COMMISSION SENIOR PLANNER

(Development Services Report)

6. REPORT FROM THE TOWN'S MANAGEMENT STAFF

Referral comments were received from Operational Services read by the Chief Administrative Officer.

Comments were received from Fire/Emergency Services.

7. WRITTEN SUBMISSIONS

No written submissions have been received as of 12:00 Noon, November 9, 2022.

8. PERSONS WISHING TO BE HEARD/PRESENTATIONS

Lane Heggie of 1030 Livingston Way
Chantal Laliberte of 1235 Tumbleweed Avenue
Joan Brees of 1128 Briar Road

The Mayor asked if there were any persons wishing to be heard. (First Time)

NODGE:

That Council for the Town of Pincher Creek agree to hear Lynne Brasnett at the Public Hearing for Land Use Bylaw Amendment 1547-AO on November 14, 2022.

CARRIED PH22-4

CLELAND:

That Council for the Town of Pincher Creek agree to hear Jenai Towes, 39 Hillside Cres. at the Public Hearing for Land Use Bylaw Amendment 1547-AO on November 14, 2022.

CARRIED PH22-5

CLELAND:

That Council for the Town of Pincher Creek agree to hear Kim McAdam, 622 Thistle Cres. at the Public Hearing for Land Use Bylaw Amendment 1547-AO on November 14, 2022.

CARRIED PH22-6

CLELAND:

That Council for the Town of Pincher Creek agree to hear Japhina Epp, 798 Regaux Dr. at the Public Hearing for Land Use Bylaw Amendment 1547-AO on November 14, 2022.

CARRIED PH22-7

CLELAND:

That Council for the Town of Pincher Creek agree to hear Alan Anderson, 590 Kettles St. at the Public Hearing for Land Use Bylaw Amendment 1547-AO on November 14, 2022.

CARRIED PH22-8

CLELAND:

That Council for the Town of Pincher Creek agree to hear Sarah Duncan, 589 McDougall St. at the Public Hearing for Land Use Bylaw Amendment 1547-AO on November 14, 2022.

CARRIED PH22-9

The Mayor asked if there were any persons wishing to be heard. (Second Time)

Steve Harty with Oldman River Regional Services Commission

The Mayor asked if there were any persons wishing to be heard. (Third and Final Time)

9. CLOSURE OF PUBLIC HEARING

ANDERBERG:

That this Public Hearing on November 14, 2022 be hereby adjourned at 7:33 p.m.

CARRIED PH22-10

Mayor Anderberg called a recess at 7:33 pm

Mayor Anderberg called the meeting back to order at 7:50 pm

3. AGENDA APPROVAL

GREEN:

The Council for the Town of Pincher Creek approve the November 14, 2022 agenda as presented.

CARRIED 22-437

4. DELEGATIONS

5. ADOPTION OF MINUTES

5.1 Minutes of the Budget Meeting held on October 18, 2022

GREEN:

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on October 18, 2022.

CARRIED 22-438

5.2 Minutes of the Budget Meeting held on October 20, 2022

GREEN:

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on October 20, 2022.

CARRIED 22-439

5.3 Minutes of the Organizational Council Meeting held on October 24, 2022

NODGE:

That Council for the Town of Pincher Creek approves the minutes of the Organizational Meeting of Council held on October 24, 2022.

CARRIED 22-440

5.4 Minutes of the Regular Meeting of Council held on October 24, 2022

BARBER:

That Council for the Town of Pincher Creek approves the minutes of the Regular Meeting held on October 24, 2022

CARRIED 22-441

5.5 Minutes of the Budget Meeting held on October 25, 2022

GREEN:

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on October 25, 2022.

CARRIED 22-442

5.6 Minutes of the Budget Meeting held on October 27, 2022

GREEN:

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on October 27, 2022.

CARRIED 22-443

5.7 Minutes of the Committee of the Whole Meeting held on November 2, 2022

WRIGHT:

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on November 2, 2022

CARRIED 22-444

6. BUSINESS ARISING FROM THE MINUTES

7. BYLAWS

7.1 Regional Assessment Review Board Bylaw 1633-22

GREEN:

That Council for the Town of Pincher Creek agree and give second reading to Regional Assessment Review Board Bylaw 1633-22.

CARRIED 22-445

NODGE:

That Council for the Town of Pincher Creek agree and give third and final reading to Regional Assessment Review Board Bylaw 1633-22 and that a copy of which be attached hereto forming part of the minutes.

CARRIED 22-446

7.2 Land Use Bylaw Amendment 1547-AO- Short Term Rentals

NODGE:

That Council for the Town of Pincher Creek defer the Land Use Bylaw Amendment 1547-AO to the November 28, 2022 Council Meeting.

CARRIED 22-447

8. NEW BUSINESS

8.1 Electric Vehicle Charging Infrastructure

OLIVER:

That Council for the Town of Pincher Creek provide formal approval to accept funding from Enel Green Power and the Southgrow Charging Program to install two Level 2 Electric Vehicle Charging stations at the Multipurpose facility.

CARRIED 22-448

8.2 Apex Utilities Inc. Franchise Fee 2023

WRIGHT:

That Council for the Town of Pincher Creek agree that the Natural Gas Distribution Franchise Fee percentage for the year 2023 remain unchanged at 25%.

CARRIED 22-449

8.3 Support For Kainai/Cardston Memorandum of Understanding

BARBER:

That Council for the Town of Pincher Creek agree to support and participate as a regional partner in the Kainai/Cardston Memorandum of Understanding.

CARRIED 22-450

9. COUNCIL REPORTS

9.1 Upcoming Committee meetings and events

10. ADMINISTRATION

10.1 Council Information Distribution List

BARBER:

That Council for the Town of Pincher Creek accepts the November 14, 2022 Council Information Distribution List as information.

CARRIED 22-451

Mayor Anderberg called a recess at 8:35 pm

Mayor Anderberg called the meeting back to order at 8:40 pm

11. CLOSED MEETING DISCUSSION

WRIGHT:

That Council for the Town of Pincher Creek agree to move into closed session of Council on Monday, November 14, 2022 at 8:40 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, Director of Community Services and Operations Manager in attendance.

CARRIED 22-452

CLELAND:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on Monday, November 14, 2022 at 9:50 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer in attendance.

CARRIED 22-453

11.1 Property Sale Refund – s. 16

BARBER:

That Council for the Town of Pincher Creek direct administration to advise the tentative purchaser of Lots 103/102, plan 460B that the Town does not wish to continue negotiations for the sale of the property at this time.

CARRIED 22-454

11.2 Offer To Purchase A Portion Of Roll #0277700 & 0277600 - s. 16 & 24

NODGE:

That Council for the Town of Pincher Creek defer to the November 28, 2022 Council Meeting

CARRIED 22-455

11.3 Pincher Creek Emergency Services Commission Funding Formula

Review - s. 21

NODGE:

That Council for the Town of Pincher Creek advise the Council for the Municipal District of Pincher Creek that the Town Council recommends that the funding formula for the Pincher Creek Emergency Services Commission remain the same.

CARRIED 22-456

11.4 Development – Plan 06114431, Block 1, Lot 4 - s. 16 & 24

WRIGHT:

That Council for the Town of Pincher Creek defer to the November 28, 2022 Council Meeting.

CARRIED 22-457

11.5 Compensation Review - s. 17

NODGE:

That Council for the Town of Pincher Creek agree to a retroactive adjustment to the salary of the Chief Administrative Officer starting in January 2022 as discussed.

CARRIED 22-458

11.6 Request For Refund – Roll #4102000, 4101000 & 4101800 – s. 16 & 24

OLIVER:

That Council for the Town of Pincher Creek receive the information regarding the request for refund of the partial purchase price of Plan 0512718, Block 4, Lot 17; 1370 Dobbie Avenue, Plan 0512718, Block 4, Lot 12; 1372 Dobbie Avenue and Plan 0512718, Block 4, Lot 16; 1374 McEachern Street as presented.

CARRIED 22-459


12. NOTICE OF MOTION

13. ADJOURNMENT

WRIGHT:

That this meeting of Council on November 14, 2022 be hereby adjourned at 9:55 pm.

CARRIED 22-460



MAYOR, D. Anderberg



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 28th DAY OF NOVEMBER 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY NOV 28, 2022 AT 6:00 P.M.**

Budget Meeting
October 18, 2022



BUDGET MEETING
Held on Tuesday October 18, 2022
In Person & Virtually,
Commencing at 1:00 p.m.

IN ATTENDANCE:

- Mayor: D. Anderberg
- Councillors: M. Barber, D. Green, W. Oliver, and S. Nodge
- With Regrets: B. Wright
- Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; A. Hlady, FCSS; A. Grose, Recreation Manager; M. Everts, Events, Marketing & Economic Development, and L. Rideout, Director of Community Services

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 9:00 am.

2. NEW BUSINESS

2.1 2023 Draft Operating Budget Presentation

Cllr. Oliver left meeting at 3:15pm

3. NOTICE OF MOTION

4. ADJOURNMENT

BARBER:

That this budget meeting of Council on October 18, 2022 be hereby adjourned at 3:15 pm.

CARRIED 22-415

Initials



MAYOR, D. Anderberg



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14th DAY OF NOVEMBER 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY NOV 14, 2022 AT 6:00 P.M.**





BUDGET MEETING
Held on Thursday October 20, 2022
In Person & Virtually,
Commencing at 5:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, and S. Nodge

With Regrets: B. Wright

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; A. Levair, Operations Manager; L. Goss, Legislative Services Manager and L. Rideout, Director of Community Services

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 5:00 pm.

2. NEW BUSINESS

2.1 Legislative Services

2.2 Finance Presentation

3. NOTICE OF MOTION

4. ADJOURNMENT

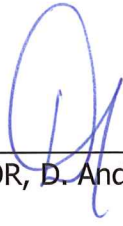
OLIVER:

That this Budget meeting of Council on October 20, 2022 be hereby adjourned at 7:00 pm.

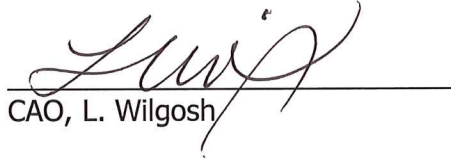
CARRIED 22-416

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*Budget Meeting
October 20, 2022*



MAYOR, D. Anderberg



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14th DAY OF NOVEMBER 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY NOV 14, 2022 AT 6:00 P.M.**

Initials 



ORGANIZATIONAL MEETING
Monday October 24, 2022 at 5:00p.m.
In Person & Virtually

IN ATTENDANCE: Mayor: Don Anderberg

Councillors: M. Barber, W. Elliott, D. Green, S. Nodge,
W. Oliver, G. Cleland and B. Wright

Staff: L. Wilgosh, Chief Administrative Officer;
K. Green, Executive Assistant; and A. Levair,
Operations Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 5:12 p.m.

2. AGENDA APPROVAL

OLIVER:

That Council for the Town of Pincher Creek approves the October 24, 2022 agenda as amended moving Agenda items 3-5 happened before meeting.

CARRIED ORG 22-001

3. NEW COUNCILLOR - OFFICIAL OATH & OATH OF CONFIDENCE

4. MAYOR – CHARGE TO NEW COUNCILLOR

5. CHARGE TO RESIDENTS

6. MEETING TIMES AND DATES

CLELAND:

That Council for the Town of Pincher Creek accept the meeting dates and times as presented

CARRIED ORG 22-002

7. Organizational Meeting

7.1 DEPUTY MAYOR APPOINTMENTS

BARBER:

That Council for the Town of Pincher Creek appoint the following Deputy Mayor for the period of October 24, 2022 to October 27, 2025.

Mark Barber October 25, 2021 – June 30, 2022

David Green July 1, 2022 – February 28, 2023

Sahra Nodge March 1, 2023 – October 31, 2023

Wayne Oliver November 1, 2023 – June 30, 2024

**Organizational Meeting
October 24, 2022**

Brian Wright
Garry Cleland

July 1, 2024 – February 28, 2025
March 1, 2025 – October 27, 2025

CARRIED ORG 22-003

7.2 COUNCIL COMMITTEE APPOINTMENTS

NODGE:

That Council for the Town of Pincher Creek approves the Council Committee Appointments as identified.

CARRIED ORG 22-004

NODGE:

That Council for the Town of Pincher Creek move the MDSA meetings from the third Tuesday of the month to the third Wednesday of the month.


CARRIED ORG 22-005

8. ADJOURNMENT

WRIGHT:

That this Organizational Meeting of Council on October 24, 2022 be hereby adjourned at 5:49 p.m.

CARRIED ORG 22-006



MAYOR, Don Anderberg



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14th DAY OF NOVEMBER 2022**

S E A L

SCHEDULE "A"
COUNCIL APPOINTMENTS
OCTOBER 24, 2022 TO OCTOBER 23, 2023

1. ALBERTA SOUTHWEST REGIONAL ALLIANCE

Mandate: Alberta SouthWest Regional Alliance Ltd. (AlbertaSW) is a Regional Economic Development Alliance (REDA) of 16 communities working together to help each other succeed. Requires one member.

Staff Lead: Open

Meetings: First Wednesday evening monthly at various communities

Member(s): Don Anderberg

2. ASSESSMENT REVIEW BOARD

Mandate: Oldman River Regional Services Commission and Municipalities within the region jointly established a Regional Assessment Review Board (Bylaw 2011-02) to exercise the functions of a Local Assessment Review Board (LARB) and the function of a Composite Assessment Review Board (CARB) under the provisions of the Municipal Government Act in respect of assessment complaints made by taxpayers of a Regional Member Municipality. Requires one member and one alternate member.

Staff Lead: Legislative Services Manager

Meetings: Annually if assessment appeals are received.

Member(s): Don Anderberg

Alternative: Sahra Nodge

3. COMMUNITY EARLY LEARNING CENTRE BOARD

Mandate: Requires three members

Staff Lead: Director of Community Services

Meetings: As required

Member(s): Don Anderberg, David Green, and Mark Barber

Alternate: Sahra Nodge

4. COMMUNITY FUTURES ALBERTA SOUTHWEST BOARD

Mandate: Establish priorities, monitor performance and be accountable to key stakeholders, such as local, provincial, and federal governments.
Requires one member.

Staff Lead: Chief Administrative Officer

Meetings:

Member(s): Mark Barber

5. COMMUNITY HOUSING COMMITTEE

Mandate: Study and provide advice regarding matters related to housing.
Requires three members.
Staff Lead: Family and Community Support Services Coordinator
Meetings: Monthly
Members: Wayne Oliver, Garry Cleland and Sahra Nodge

6. COMMUNITY TRANSPORTATION COMMITTEE

Mandate: Study and provide advice regarding matters related to transportation.
Requires two members.
Staff Lead: Director of Operations
Meetings: As required
Membership: Currently Inactive

7. ECONOMIC DEVELOPMENT COMMITTEE

Mandate: To advise Town Council on various economic development issues.
Requires one member.
Staff Lead: Economic Development Officer
Meetings:
Member(s): Currently Inactive

8. EMERGENCY SERVICES COMMISSION

Mandate: To manage fire and ambulance services. Requires two members and one alternate member.
Staff Lead: Fire Chief
Meetings: Fourth Thursday monthly at 1:30 pm.
Member(s): Don Anderberg and Brian Wright
Alternate: Sahra Nodge

9. FACILITIES PLANNING STUDY STEERING COMMITTEE

Mandate: To study and provide advice to the Town of Pincher Creek regarding the future development, renovation or expansion of facilities including sport, recreational, community and other Town owned facilities. Requires two members.
Staff Lead: Director of Community Services
Meetings: As required - Committee on hold
Member(s): Currently Inactive

10. FAMILY AND COMMUNITY SUPPORT SERVICES

Mandate: Agreement between Her Majesty in Right of Alberta and Town of Pincher Creek to provide for the establishment, administration, and operation of a Family and Community Support Services Program in accordance with the Family and Community Support Services Act and Regulation.

Requires one member.

Staff Lead: Family and Community Support Services Coordinator

Meetings: Third Monday monthly at 6:30 pm

Member(s): Sahra Nodge

11. FINANCE AND BUDGET COMMITTEE

Mandate: Pursuant to the Municipal Government Act, Council must adopt an operating and capital budget for each calendar year. Requires all members of Council

Staff Lead: Chief Administrative Officer/Director of Finance and Human Resources

Meetings: As required in the fall and winter prior to the budget year

Member(s): All of Council

12. HEALTH PROFESSIONS ATTRACTION AND RETENTION COMMITTEE

Mandate: Responsible for making policy decisions and ensuring through the Executive Director that appropriate staff, structures and processes are in place to carry out the policy and day-to-day tasks of the [RhPAP].

Requires one member

Staff Lead: Chief Administrative Officer

Meetings:

Member(s): Brian Wright

13. HIGHWAY 3 TWINNING DEVELOPMENT ASSOCIATION

Mandate: Members to this committee must be approved by the Association Board. Requires one member and one alternate member.

Staff Lead: Chief Administrative Officer

Meetings: As required

Member(s): Don Anderberg

Alternate: Brian Wright



14. INTERMUNICIPAL COLLABORATION FRAMEWORK STEERING COMMITTEE

Mandate: Provide for integrated and strategic planning, delivery and funding of intermunicipal services; Allocate scarce resources efficiently in the providing of local services; Ensure municipalities contribute funding to services that benefit their residents. Requires two members and one alternate

Staff Lead: Chief Administrative Officer

Meetings:

Member(s): Don Anderberg and Wayne Oliver

Alternate: Mark Barber

15. INTERMUNICIPAL DEVELOPMENT COMMITTEE

Mandate: As per Bylaw No. 1526, Intermunicipal Development Plan. Requires two members.

Staff Lead: Legislative Services Manager

Meetings: As needed (generally daytime)

Member(s): Garry Cleland and Mark Barber

16. LIBRARY BOARD and CHINOOK ARCH

Mandate: Pursuant to the Libraries Act of Alberta, the Pincher Creek & District Municipal Library will provide full and equal access to information, resources, and ideas, and promote an atmosphere of life-long learning. Requires one member.

Staff Lead: Head Librarian

Meetings: Library Board – Fourth Wednesday every other month at 7:00 pm
Chinook Arch – First Thursday of April, August and December 6:00 pm

Member(s): Mark Barber

17. MAYORS & REEVES OF SOUTHWEST ALBERTA

Mandate: Mayors & Reeves of Southwest Alberta. Requires the Mayor.

Staff Lead: Open

Meetings: First Friday monthly at 1:00 pm in Lethbridge (No meeting in July & August)

Member(s): Don Anderberg

Alternative: Deputy Mayor

18. MUNICIPAL DEVELOPMENT AND SUBDIVISION AUTHORITY (MDSA)

Mandate: Pursuant to the Municipal Government Act and MDSA Bylaw #1543, to review applications for discretionary developments. Requires three members.

Staff Lead: Legislative Services Manager

Meetings: Third Wednesday monthly at 9:30 am

Member(s): Sahra Nodge, Brian Wright and Wayne Oliver

19. MUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD (MSDAB)

Mandate: Pursuant to the Municipal Government Act and Bylaw #1544. Requires one member.

Staff Lead: Legislative Services Manager and Chief Administrative Officer

Meetings: As required, by Oldman River Regional Services Commission

Member(s): Don Anderberg

20. OLDMAN RIVER REGIONAL SERVICES COMMISSION (ORRSC)

Mandate: Concerns matters of subdivision, planning, etc. Requires one member and one alternate member.

Staff Lead: Chief Administrative Officer

Meetings: First day of March, June, September, and December at 7:00 pm in Lethbridge

Member(s): Don Anderberg

Alternates: Brian Wright

21. OLDMAN WATERSHED COUNCIL

Mandate: A healthy, resilient watershed where people, wildlife and habitat thrive. Requires one member

Staff Lead: Director of Operations

Meetings: Quarterly

Member(s): Wayne Oliver

Alternate: Sahra Nodge

22. OPERATIONS COMMITTEE

Mandate: Study and provide advice regarding matters related to operational services. Requires two members.

Staff Lead: Director of Operations

Meetings: Quarterly

Member(s): Brian Wright and Wayne Oliver

23. PINCHER CREEK FOUNDATION BOARD

Mandate: Manages the Housing Units in Pincher Creek. Requires two members.
Staff Lead: Pincher Creek Foundation CAO
Meetings: Fourth Wednesday monthly
Member(s): David Green and Wayne Oliver

24. POLICE ADVISORY COMMITTEE

Mandate: Formalize the process for receiving input from the community and the partnership between the community, the RCMP and local government. Requires one member and one alternate member.
Staff Lead: Family and Community Support Services Coordinator
Meetings: Third Wednesday every two months at 7:00 pm
Member(s): Mark Barber & Brian Wright
Alternate:

25. POLICY REVIEW COMMITTEE

Mandate: Requires two members of Council.
Staff Lead: Legislative Services Manager
Meetings: As required (monthly)
Member(s): Sahra Nodge and Wayne Oliver

26. RECREATION ADVISORY BOARD

Mandate: Reviews Recreation and Parks issues, makes recommendations, and identifies issues. Requires one member.
Staff Lead: Director of Community Services
Meetings: Monthly as schedules allow (generally evening)
Member(s): Brian Wright
Alternative: Garry Cleland

27. REGIONAL AIRPORT ADVISORY COMMITTEE

Mandate: To advise Council on airport opportunities and issues, policy, and programs within the Southwestern Alberta Region with specific focus on the Pincher Creek Airport (CZPC). Requires two members.
Staff Lead:
Meetings: Quarterly – to be determined
Members(s): Not Applicable
Alternate:

28. REGIONAL EMERGENCY MANAGEMENT ORGANIZATION

Mandate: To act as an agent of the Council to carry out the Council's statutory powers and obligations as prescribed in the Emergency Management Bylaw. Requires two members and one alternate member.

Staff Lead: Chief Administrative Officer

Meetings: Minimum twice annually

Member(s): Don Anderberg and Brian Wright

Alternate: Sahra Nodge

29. REGIONAL LANDFILL – Town/MD/Cowley/Crowsnest Pass

Mandate: Pursuant to landfill Authority bylaws. Requires one member and one alternate member.

Staff Lead: Open

Meetings: Third Wednesday monthly at 9:00 am at the Landfill

Member(s): Mark Barber

Alternate: Garry Cleland

Note**All members of Council shall serve as alternates on all committees and boards.



REGULAR MEETING OF COUNCIL
Held on Monday October 24, 2022
In Person & Virtually,
Commencing at 6:00 p.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, B. Wright, W. Oliver,
G. Cleland, and S. Nodge

Staff: L. Wilgosh, Chief Administrative Officer; K.
Green, Executive Assistant; and A. Levair,
Operations Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 6:00 pm.

2. SCHEDULED PUBLIC HEARING

3. AGENDA APPROVAL
WRIGHT:

The Council for the Town of Pincher Creek agree to add item 11.7 Child Care Floor Plan and 11.8 RCMP Building Insurance the October 24, 2022 agenda.

CARRIED 22-391

GREEN:

The Council for the Town of Pincher Creek approve the October 24, 2022 agenda as amended.

CARRIED 22-392

4. DELEGATIONS

4.1 Dick Burnham – Royal Canadian Legion Pincher Creek

5. ADOPTION OF MINUTES

5.1 Minutes of the Budget Meeting held on October 4, 2022

BARBER:

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on October 4, 2022.

CARRIED 22-393

5.2 Minutes of the Budget Meeting held on October 11, 2022

NODGE:

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on October 11, 2022.

CARRIED 22-394

5.3 Minutes of the Regular Meeting of Council held on October 11, 2022

GREEN:

That Council for the Town of Pincher Creek approves the minutes of the Regular Meeting of Council held on October 11, 2022.

CARRIED 22-395

5.4 Minutes of the Budget Meeting held on October 13, 2022

OLIVER:

That Council for the Town of Pincher Creek approves the minutes of the Budget Meeting held on October 13, 2022

CARRIED 22-396

6. BUSINESS ARISING FROM THE MINUTES

7. BYLAWS

8. NEW BUSINESS

8.1 Operations Facility - Condition Assessment & Needs Assessment

NODGE:

That Council for the Town of Pincher Creek accept the Operations Facility Condition Assessment and Needs Assessment as information.

CARRIED 22-397

8.2 Kootenai Browns Spooky Town

NODGE:

That Council for the Town of Pincher Creek authorize Councillor Barber to attend Kootenai Brown Pioneer Village to attend " Kootenai Brown's Spooky Town" on Saturday October 29, 2022 from 1 p.m. to 4 p.m.

CARRIED 22-398

8.3 Chinook Arch Regional Library System Budget

BARBER:

That Council for the Town of Pincher Creek approves the Chinook Arch Library Board 2023 - 2026 Municipal Levy Schedule as presented.

CARRIED 22-399

8.4 Proclamation - Stirling Capital

OLIVER:

That Council for the Town of Pincher Creek proclaim the Town of Pincher Creek as Stirling Curling Capital per Capita of Alberta for 2022

CARRIED 22-400

9. COUNCIL REPORTS

9.1 Upcoming Committee meetings and events

10. ADMINISTRATION

10.1 Council Information Distribution List

WRIGHT:

That Council for the Town of Pincher Creek accepts the October 24, 2022 Council Information Distribution List as information.

CARRIED 22-401

Mayor Anderberg called a recess at 6:50 pm

Mayor Anderberg called the meeting back to order at 7:00 pm

11. CLOSED MEETING DISCUSSION

GREEN:

That Council for the Town of Pincher Creek agree to move into closed session of Council on Monday, October 24, 2022 at 7:01 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, and Operations Manager in attendance.

CARRIED 22-402

OLIVER:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on Monday, October 24, 2022 at 8:58 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, Executive Assistant, and Operations Manager in attendance.

CARRIED 22-403

11.1 Request To Open ICF Intermunicipal Collaboration Framework Agreement – s. 21

NODGE:

That Council for the Town of Pincher Creek declines the request from the Municipal District of Pincher Creek to reopen the ICF agreement and review the Recreation Agreement as requested as per section _____.

CARRIED 22-404

11.2 Property Purchase Considerations - S. 16 & 24

OLIVER:

That Council for the Town of Pincher Creek approve the request to return the deposit for the property purchase of Plan 460B, Lots 103/102 and agree to negotiate with the respondent on the cost of the Summary Report.

CARRIED 22-405

11.3 Offer To Purchase Roll# 8600800 – S. 16 & 24

BARBER:

That Council for the Town of Pincher Creek accepts the Legendary King Edward Hotel offer to purchase in the amount of \$69,459 (GST Exempt) for Plan 0613747, Block 5, Lot 7 dated October 18, 2022 subject to that the purchaser is responsible for all cost associated with consolidation of lots and the water and sewer connections to the mains and direct administration to provide instruction to North & Company Law Office to act on the Town's behalf regarding the real estate transaction and that all cost associated be borne by the purchaser.

CARRIED 22-406

A. Levair left meeting at 8:29pm

Councillor Gary Cleland declares a conflict of interest with item 11.4 as he sits on the board and has excused himself.

G. Cleland left meeting at 9:01 pm

WRIGHT:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on Monday, October 24, 2022 at 9:02 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, and Executive Assistant in attendance.

CARRIED 22-407

NODGE:

That Council for the Town of Pincher Creek agree to move into closed session of Council on Monday, October 24, 2022 at 9:12 pm in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act, with the Chief Administrative Officer, and Executive Assistant in attendance.

CARRIED 22-408

11.4 5 Pin Bowlers Association - Request For Support - s. 16

WRIGHT:

That Council for the Town of Pincher Creek agree and approve the Pincher Creek 5 Pin Bowlers Association request for the proposed rent of \$5782.00 effective January 1, 2023 for that portion of the Community Recreation Centre Plan 3880BD, Block 1, the area known as the Bowling Lanes and Squash Courts.

CARRIED 22-409

G. Cleland rejoined meeting at 9:07 pm

11.5 Commercial Sewage Disposal (No RFD) - s. 16

WRIGHT:

That Council for the Town of Pincher Creek accepts the Commercial Sewage Disposal Report as information.

CARRIED 22-410

11.6 Personnel - Energy Lead - s. 17

BARBER:

That Council for the Town of Pincher Creek direct Administration to include the position of a Municipal Energy Project Lead (MEPL) in the 2023 and 2024 operating budgets; and further

That in the event the position becomes vacant, the position shall be brought back to Council to reassess.

CARRIED 22-411

11.7 Child Care Floor Plan

OLIVER:

That Council for the Town of Pincher Creek to investigate the possibility of sharing a copy of the blueprints and allow the information to be shared if possible.

CARRIED 22-412

11.8 RCMP Building Insurance

WRIGHT:

That Council for the Town of Pincher Creek direct administration to continue negotiations with legal counsel.

CARRIED 22-413

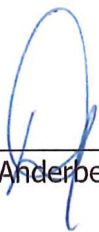
12. NOTICE OF MOTION

13. ADJOURNMENT

CLELAND:

That this meeting of Council on October 24, 2022 be hereby adjourned at 9:15 pm.

CARRIED 22-414



MAYOR, D. Anderberg



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14th DAY OF NOVEMBER 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY NOV 14, 2022 AT 6:00 P.M.**



BUDGET MEETING
Held on Tuesday October 4, 2022
In Person & Virtually,
Commencing at 9:00 a.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, B. Wright, W. Oliver,
and S. Nodge

Staff: L. Wilgosh, Chief Administrative Officer; W.
Catonio, Director of Finance and Human
Resources; A. Levair, Operations Manager;
A. Roth, Director of Operations, A. Grose,
Recreation Manager; and L. Rideout,
Director of Community Services

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 9:06 am.

2. AGENDA APPROVAL
GREEN:

The Council for the Town of Pincher Creek approve the October 4, 2022 Budget Meeting agenda as presented.

CARRIED 22-362

3. NEW BUSINESS

3.1 2023 Draft Operating Budget Presentation

Mayor Anderberg called a recess at 10:05 am

Mayor Anderberg called the meeting back to order at 10:20 am

L. Rideout, A. Grose, A. Roth and A. Levair left meeting at 11:30am

4. CLOSED MEETING DISCUSSION

GREEN:

That Council for the Town of Pincher Creek agree to move into closed session of Council on Tuesday, October 4, 2022 at 11:30 am in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 22-363

OLIVER:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on Tuesday, October 4, 2022 at 12:12 pm in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 22-364

4.1 2023 Draft Operating Budget Presentation

BARBER:

That Council for the Town of Pincher receive the 2023 Draft Operating Budget Presentation as information.

CARRIED 22-365


5. NOTICE OF MOTION

6. ADJOURNMENT


GREEN:

That this meeting of Council on October 4, 2022 be hereby adjourned at 12:20 pm.

CARRIED 22-366




MAYOR, D. Anderberg



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 24th DAY OF OCTOBER 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY OCT 24, 2022 AT 6:00 P.M.**

Initials 



BUDGET MEETING
Held on Tuesday October 11, 2022
In Person & Virtually,
Commencing at 9:00 a.m.

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, and S. Nodge

With Regrets: B. Wright

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; A. Levair, Operations Manager; A. Roth, Director of Operations, A. Grose, Recreation Manager; and L. Rideout, Director of Community Services

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 9:00 am.

2. AGENDA APPROVAL
GREEN:

The Council for the Town of Pincher Creek approve the October 11, 2022 Budget Meeting agenda as presented.

CARRIED 22-383

3. NEW BUSINESS

3.1 2023 Draft Operating Budget Presentation

Mayor Anderberg called a recess at 10:10 am

Mayor Anderberg called the meeting back to order at 10:25 am

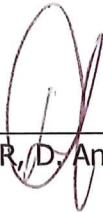
4. NOTICE OF MOTION

5. ADJOURNMENT

BARBER:

That this meeting of Council on October 11, 2022 be hereby adjourned at 10:40 am.

CARRIED 22-384




MAYOR, D. Anderberg



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 24th DAY OF OCTOBER 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY OCT 24, 2022 AT 6:00 P.M.**

Initials 

*Budget Meeting
October 25, 2022*



**BUDGET MEETING
Held on Tuesday October 25, 2022
In Person & Virtually,
Commencing at 9:00 a.m.**

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, B. Wright G. Cleland, and S. Nodge

With Regrets: B. Wright

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; A. Grose, Recreation Manager; A. Levair, Operations Manager; and L. Goss. Legislative Services Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 9:00 am.

2. NEW BUSINESS

2.1 2023 Budget – Facilities Overview Finance Presentation

Cllr. Oliver left meeting at 10:16 am

3. CLOSED MEETING DISCUSSION

OLIVER:

That Council for the Town of Pincher Creek agree to move into closed session of Council on October 25, 2022 at 9:55 am in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 22-417

GREEN:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on October 25, 2022 at 10:26 am in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 22-418

Mayor Anderberg called a recess at 10:26 am

Mayor Anderberg called the meeting back to order at 10:35 am

WRIGHT:

That Council for the Town of Pincher Creek agree to move into closed session of Council on October 25, 2022 at 10:35 am in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 22-419

GREEN:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on October 25, 2022 at 11:10 am in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 22-420

NODGE:

That Council for the Town of Pincher Creek direct administration to engage in negotiations with the property owner as discussed in camera

CARRIED 22-421

NODGE:

That Council for the Town of Pincher Creek agree to move into closed session of Council on October 25, 2022 at 11:25 am in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 22-422

OLIVER:

That Council for the Town of Pincher Creek agree to move out of closed session of Council on October 25, 2022 at 11:30 am in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act.

CARRIED 22-423

NODGE:

That Council for the Town of Pincher Creek authorize Councillors Oliver and Cleland to meet with the property owner as discussed.

CARRIED 22-424

OLIVER:

That Council for the Town of Pincher Creek authorize Mayor Anderberg and Councillor Barber to meet at the library building regarding the proposed expansion.

CARRIED 22-425

4.1 RCMP Building – S. 21


5. ADJOURNMENT

WRIGHT:

That this meeting of Council on October 25, 2022 be hereby adjourned at 11:57 am.

CARRIED 22-426

Budget Meeting
October 25, 2022




MAYOR, D. Anderberg



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14th DAY OF NOVEMBER 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY NOV 14, 2022 AT 6:00 P.M.**

Initials 

*Budget Meeting
October 27, 2022*



**BUDGET MEETING
Held on Thursday October 27, 2022
In Person & Virtually,
Commencing at 9:00 a.m.**

IN ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, D. Green, W. Oliver, G. Cleland,
and S. Nodge

With Regrets: B. Wright

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finance and Human Resources; A. Hlady, FCSS; A. Levair, Operations Manager; and A. Grose, Recreation Manager

1. CALL TO ORDER

Mayor Anderberg called the meeting to order at 9:00 am.

2. AGENDA APPROVAL

OLIVER:

The Council for the Town of Pincher Creek approve the October 27, 2022 Budget Meeting agenda as presented.

CARRIED 22-427

3. NEW BUSINESS

3.1 Capital Budge 2023

Cllr. Oliver left meeting at 10:16 am

Mayor Anderberg called a recess at 10:16 am

Mayor Anderberg called the meeting back to order at 10:25 am

4. ADJOURNMENT

NODGE:

That this meeting of Council on October 27, 2022 be hereby adjourned at 11:50 am.

CARRIED 22-428

*Budget Meeting
October 27, 2022*



MAYOR, D. Anderberg



CAO, L. Wilgosh

**APPROVED BY RESOLUTION
OF THE COUNCIL OF THE
TOWN OF PINCHER CREEK,
THIS 14th DAY OF NOVEMBER 2022 S E A L
NEXT REGULAR MEETING OF COUNCIL TO BE HELD ON
MONDAY NOV 14, 2022 AT 6:00 P.M.**





Town of Pincher Creek
COMMITTEE OF THE WHOLE MINUTES
November 2, 2022 – 9:00 AM
In Person & Virtually

ATTENDANCE:

Mayor: D. Anderberg

Councillors: M. Barber, W. Oliver, S. Nodge, B. Wright, G. Cleland and D. Green

Staff: L. Wilgosh, Chief Administrative Officer; W. Catonio, Director of Finances and Human Resources, A. Levair, Operations Manager; A. Hlady, FCSS; L. Goss, Legislative Services Manager; M. Everts, Events, Marketing & Economic Development and K. Green, Executive Assistant

1. **CALL TO ORDER**

Mayor Anderberg called the meeting to order at 9:03 am.

2. **AGENDA APPROVAL**

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek agrees to add item 8.6 Kainai Memorandum of Understanding Update and 9.2 Huddleston Centre Review to the November 2, 2022 agenda.

CARRIED COTW 2022-133

Green:

That the Committee of the Whole for the Town of Pincher Creek agrees to the November 2, 2022 agenda as amended.

CARRIED COTW 2022-134

3. **DELEGATIONS**

4. **COMMITTEE REPORTS**

5. **Administration**

6. **Business Arising from the Minutes**

7. **Policy**

8. **New Business**

8.1 **Fort Macleod Santa Claus Parade**

WRIGHT:

That the Committee of the Whole for the Town of Pincher Creek advise the Fort Macleod's Santa Clause Parade Committee that Councillor Nodge will attend the parade.

CARRIED COTW 2022-135

8.2 **Support of Asset Management Cohort Training Facilities (Discussion)**

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek support administration's application for, and participation in the asset management cohort program opportunity provided by Alberta Municipalities, RMA, and IAMA, including financial support for travel costs associated with the training opportunity within annual operating budgets.

CARRIED COTW 2022-136

A. *Levair left meeting at 9:20 am*

8.3 **Strategic Plan Adoption (Discussion)**

NODGE:

That the Committee of the Whole for the Town of Pincher Creek agree to adopt the Councils Vision Mission and Values Strategic Plan and the priorities and desired outcomes for 2022-2026 as circulated.

CARRIED COTW 2022-137

8.4 **Housing (Discussion)**

OLIVER:

That the Committee of the Whole for the Town of Pincher Creek adopts the Housing Committees new Terms of Reference as presented.

CARRIED COTW 2022-138

Cllr Oliver left meeting at 9:48 am

8.5 **Councillor Orientation**

WRIGHT:

That the Committee of the Whole for the Town of Pincher Creek direct administration to schedule an Orientation Training session for the newly elected councillor as per the Municipal Government Act, S.102.1(1),(2),(3).

CARRIED COTW 2022-140

8.6 Kainai Memorandum of Understanding Update

WRIGHT:

That the Committee of the Whole for the Town of Pincher Creek defer this item to the November 14, 2022 Council meeting.

CARRIED COTW 2022-141

Mayor Anderberg called a recess at 10:06 am

Mayor Anderberg called the meeting back to order at 10:25 am

Judy Lane joined closed session at 10:25 am

9. Closed Session

WRIGHT:

That the Committee of the Whole for the Town of Pincher Creek agree to move into a closed session of Council on Wednesday, November 2, 2022 at 10:25 am in accordance with section 16 & 24 of the Freedom of Information and Protection of Privacy Act with the Chief administrative Officer; Director of Finances and Human Resources; Operations Manager; Events, Marketing & Economic Development; Legislative Services Manager; Director of Community Services; Executive Assistant; and FCSS in attendance.

WRIGHT:

That the Committee of the Whole for the Town of Pincher Creek to move out of a closed session of Council on Wednesday, November 2, 2022 at 11:42 am in accordance with section 19 & 24 of the Freedom of Information and Protection of Privacy Act with the Chief administrative Officer; Director of Finances and Human Resources; Operations Manager; Events, Marketing & Economic Development; Legislative Services Manager; Director of Community Services; Executive Assistant; and FCSS in attendance.

9.1 Pincher Creek Emergency Services Commission

NODGE:

That the Committee of the Whole for the Town of Pincher Creek defer this item to the November 14, 2022 Council meeting.

CARRIED COTW 2022-142

L. Goss left meeting at 11:00 am

Judy Lane left closed session at 11:10am

9.2 Huddleston Centre Review

NODGE:

That the Committee of the Whole for the Town of Pincher Creek defer this item to the January 2023 Council meeting.

CARRIED COTW 2022-143

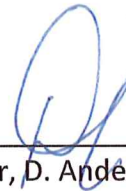
10. **Adjournment**

WRIGHT:

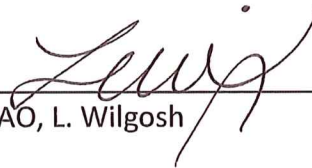
That this session of Committee of the Whole be adjourned at 11:42 am.

CARRIED COTW 2022-144

**APPROVED BY RESOLUTION OF
COUNCIL FOR THE TOWN OF PINCHER CREEK
THIS 14th DAY OF NOVEMBER 2022**



Mayor, D. Anderberg



CAO, L. Wilgosh